MASTER GARDENER FOUNDATION OF THURSTON COUNTY
Policy and Procedure Handbook
Awards Policy
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## **AWARDS POLICY**

## A. Purpose

It is the policy of the Master Gardener Foundation of Thurston County to recognize the outstanding efforts of our Members that promote the purpose of the Foundation and the Master Gardener Program.

#### **B.** Procedure

Awards may be presented at the Annual Membership Meeting to those individuals who have considerably advanced the mission of the Foundation and the Program by their individual efforts that were above and beyond their normal duties and obligations.

# C. Types of Awards

# 1. Fund-raising Award

This award may be presented to a member or members of the Foundation who made outstanding efforts in the area of fund-raising. The efforts of the individual(s) must have brought positive recognition to the Master Gardener Foundation of Thurston County and resulted in significant monetary gain to the organization.

## 2. Advocacy Award

This award may be presented to a member or members of the Foundation who have demonstrated outstanding effort in bringing positive public attention to the Master Gardener Program and/or Master Recycler Composter Program of Thurston County.

### 3. Service Awards

This award may be presented to those people who have been determined to have given outstanding service to the organizations.

### 4. The Dorsay Fischer Award

This award is given in recognition of those people who have been Master Gardeners in good standing for a minimum of seven years and have given a minimum of one thousand volunteer hours.

## 5. Honorary Master Gardener Certification Award

This award is given in recognition of those people who are not Master Gardeners, but who have given recognizable service to the Master Gardener or Master Recycler Composter Programs or the Master Gardener Foundation of Thurston County.

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#### **D. Nomination Procedure**

Notification will be sent to the membership in September requesting nomination for the awards above except for The Dorsay Fischer Award. The Member–at-Large will provide the article to the newsletter editor by the publication due date. Nominations should be received by the Member-at-Large before the October board meeting. The MGFTC Board will review the nominations, make other recommendations as appropriate, and then determine the recipients. The Member-at-Large will then arrange for the appropriate awards.

# **E.** Awards Description

Certificates will be awarded to the recipient. In addition, the MGFTC Board may choose to award gift certificates.

## 1. Award Certification Design

The certificate design will be similar to that used for Program awards. See Appendix C for a sample of the certificate. The Secretary shall maintain a copy of the Publisher templates for use each year.

#### 2. Gift Certificate Criteria

A tiered system to determine the value of the gift certificate is to be used. The certificates will be useable for any merchandise that the MGFTC has to offer, i.e. plants, clothing, etc. In accordance with state law, there will be no expiration, but the certificate must be presented at the time of purchase to be honored.

Years of service dedicated to the specified activity for which	Certificate Value
the award is granted	
1-2	\$25
3-4	\$50
4+	\$75

### 3. Honorary Master Gardener Hats

In lieu of gift certificates, winners of the honorary award will receive hats with the words

HONORARY Master Gardener

embroidered in the design.